How to prepare a manuscript for BioScience

THE BIOSCIENCE STAFF

The editors of BioScience welcome original manuscripts written for a broad audience of professional biologists, biology teachers, advanced students, and policymakers. Overview articles summarize recent advances in important areas of biological research. Roundtable articles bring together the views of different authors on issues important to biologists. The Education department contains essays on the teaching of biology to students and to the general public. Professional Biologist discusses issues in the practice of biological professions. Thinking of Biology consists of essays on the philosophy of biology, and Biology in History articles address the history of biological thought. Biologist’s Toolbox articles discuss technology’s contribution to the practice of biology. Forum essays address topical issues.

Articles in the preceding categories, whether invited or independently submitted, undergo peer review of content and writing style. BioScience also publishes some nontechnical material that is generally not subject to peer review. In this category are letters pertaining to previously published material; Features, which are stories of general interest to scientists; Editorials, which are short opinion pieces; Viewpoints, which are longer opinion pieces; book reviews and special book articles; and occasional Special Reports.

The editors reserve the right to edit all manuscripts for style and clarity. Contributions are accepted for review and publication on the condition that they are submitted solely to BioScience and will not be reprinted or translated without the publisher’s permission.

Authors must transfer certain copyrights to the publisher.

Overview articles
Overview articles review significant scientific findings in an area of interest to a broad range of biologists. Overview articles should include background information for biologists in a variety of fields, and they should be free of jargon. Articles must be no longer than 20 double-spaced pages, excluding figures, tables, and references. No more than 60 references should be cited. Please include an abstract of up to 150 words and list up to five keywords.

BioScience occasionally publishes special sections, which are compilations of overview articles on particular topics. Like other BioScience overview articles, they undergo peer review. Special sections are organized by a coordinator who helps maintain a timely production schedule and ensures the pertinence and coherence of the whole. If you wish to coordinate a special section, write the editor in chief at bioscience@aibs.org.

Department articles
Editorials may cover any topic of interest to biologists, from science policy to technical controversy. Editorials should not exceed 500 words and may not have references or footnotes. The word limit for Viewpoint manuscripts is 1400; please keep references cited to a minimum. Viewpoints generally have a single author.

Manuscripts submitted must follow the format specified here.

Submission. Submit all manuscripts that are subject to peer review through Cadmus Rapid Review. To submit a manuscript through Rapid Review, authors should go to www.rapidreview.com/AIBS2/CALogon.jsp and create an account. Authors must obtain written permission to use in their articles any personal communication and any material—text, data, art, tables, or figures—copyrighted by another author or publisher; be sure that credit to the source is complete. Send these letters of permission electronically when you submit your manuscript; mail them to the publications assistant, BioScience, 1444 I Street, NW, Suite 200, Washington, DC 20005; or send them by fax (202-628-1509). Provide with your submission the names of colleagues who have reviewed your paper, plus the names, addresses (postal and e-mail), and telephone numbers of four potential referees from outside your institution. Viewpoints, Editorials, letters to the editor, and book reviews may be submitted by e-mail to bioscience@aibs.org.

Authorship. Everyone listed as an author of an article must have made a substantial contribution to the manuscript; specific requirements are listed under the heading “Policy on Authorship” at www.aibs.org/bioscience/authors_and_reviewers.html. In the case of multiple-author contributions, please include a brief statement detailing the contribution of each author.

Before we can publish an article, all the authors must print, sign, and return to BioScience a copy of our publication agreement.

Correspondence: Direct all correspondence to BioScience, American Institute of Biological Sciences, 1444 I Street, NW, Suite 200, Washington, DC 20005. Telephone: 202-628-1500; fax: 202-628-1509; e-mail: bioscience@aibs.org.
which can be found at www.aibs.org/bioscience/resources/Publication_Agreement.pdf.

Conflict of interest statement. The pages of BioScience are open to all members of the scientific community, whether they work independently or for academic, government, industry, or other organizations. To enable our editors, peer reviewers, and readers to assess authors’ professional credentials as well as potential biases, we ask that authors disclose all information about their employment affiliations and any financial interests relevant to the work that the author has submitted for publication in BioScience. Reviewers also should disclose similar information relevant to the works they are asked to evaluate.

Document format. Use double-spacing and 12-point font throughout all text, tables, references, and figure captions. Number all pages. Avoid the use of footnotes in the text. Put tables and figure captions at the end of the document. The title page should contain authors’ names, titles, affiliations, and postal and e-mail addresses.


Symbols, acronyms, and units of measure. Define all symbols and spell out all acronyms and units of measure the first time they are used; abbreviate them thereafter. Use the metric system, SI units (Système international d’unités), to express weights and measures.

Tables and figures. BioScience style is to capitalize only the first word in figure and table titles (and subheads), except for proper nouns. Use lowercase letters to indicate footnotes in tables and panels in figures. Put panel labels in the upper left corner of figures, if feasible. Construct tables without vertical rules. For more general guidelines on the construction of tables, see chapter 13 in Chicago Style Manual (15th ed. Chicago: University of Chicago Press).

Artwork should suit the manner in which it will be published—do not, for example, use colored bars or lines in a graph that will be published in black and white. Artwork submitted for publication should be of the highest quality, preferably slides or prints or, if electronic, with a minimum resolution of 600 dpi for black-and-white line art and 400 dpi for color at 4 by 6 inches for figures intended to run within the article, and the same resolution at 8 by 11 inches for figures intended for the cover. Images for the cover of BioScience should have a vertical orientation. Please supply electronic figures in .tif or .eps format only; .jpg and PowerPoint files will not be accepted. We will return slides or prints to the corresponding author.

References cited. The number of references cited should comply with the limits specified above. Personal communications should be cited parenthetically in the text; the citation should include the source’s name and affiliation and the date of the communication: (Henry J. Smith, [university or other affiliation, city, state], personal communication, [date of communication]). Submit letters from authors of personal communications giving permission to use the material. Manuscripts submitted for publication but not yet accepted may not be cited. In-text citations of published references take this form: (Author date). Multiple in-text citations are ordered by year of publication, earliest first: (Author 1998, Author 1999, 2000). Use the first author’s last name and “et al.” for in-text citation of works with more than two authors or editors. List the name of every author or editor, unless there are more than 10, in References cited; for works with more than 10 authors or editors, list the name of the first and indicate the others with “et al.” List all works cited in the text in References cited; works not cited should not be listed. Provide the full names of all journals. The following examples are typical of references in BioScience; refer to recent issues of the journal for additional formatting guidance.


Publication fees

Color charges. Authors who want their artwork printed in color pay a fee of $700 for the first piece and $250 for each additional piece. There is no fee for color in an image used on the cover of BioScience.

Page charges. Authors who submit papers subject to peer review must pay a fee of $50 per printed page ($55 after 31 December 2007), to be billed when the article is published in BioScience. Page charges may be waived upon request for authors in developing countries listed by the Health InterNetwork Access to Research Initiative (HINARI; see www.who.int/hinari/en/).

Artwork charges. Authors whose graphics do not meet BioScience standards at the time an article is scheduled for publication will be charged for in-house assistance. More information is at www.aibs.org/publication-services/.

References cited

